BETCHTON PARISH COUNCIL

Email: clerk@betchtonpc.org.uk 24th April 2025

Website: www.betchtonpc.org.uk

To the Members of Betchton Parish Council

Dear Councillor

You are hereby summoned to attend the **ANNUAL MEETING** of Betchton Parish Council to be held on **Thursday**, 1st **May 2025 at 7.30 pm at St Philip's Church (The Pink Church)**, **Smithy Grove**, **Hassall Green**, **Sandbach** when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough

Parish Clerk and Responsible Financial Officer

1. APPOINTMENT OF CHAIR

To appoint the Chair of Betchton Parish Council for the 2025/2026 Municipal Year.

2. APPOINTMENT OF DEPUTY CHAIR

To appoint the Deputy Chair of Betchton Parish Council for the 2025/2026 Municipal Year.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council.

4. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

5. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 6th March 2025 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). Minutes attached.

6. PUBLIC FORUM

To receive any questions from Members of the Public.

7. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURNS 2024-2025

To consider and approve the following documents, circulated with the Agenda:-

- (i) AGAR Statement of Exemption 2024-2025
- (ii) Section 1 Annual Governance Statement 2024-2025
- (iii) Section 2 Accounting Statements 2024/25

To receive the following documents, circulated with the Agenda:-

- (iv) Annual Internal Audit Report 2024-2025
- (v) Detailed Internal Audit Report 2024-2025

8. GOVERNANCE 2025-2026

To approve the following Governance documents:-

- (i) Standing Orders 2025-2026
- (ii) Financial Regulations 2025-2026
- (iii) Code of Conduct 2025-2026
- (iv) GDPR Policy 2025-2026
- (v) Retention of Documents Policy 2025-2026
- (vi) Publication Scheme 2025-2026
- (vii) Risk Assessment 2025-2026

9. BUDGET AND FINANCE REPORT 2025-2026

Report of the Clerk and Responsible Financial Officer attached.

10. MOTORWAY BRIDGE

To note that the Clerk has contacted the Local Highways Department again, as both organisations are claiming that the responsibility for the work belongs to the other organisation. This matter needs to be resolved between both organisations.

11. FLOODING ON ALSAGER ROAD

The Parish Council to note that the Clerk has been advised that a Highways Officer attended site on the 13th January 2025 and found a manhole cover on private land that was the source for flooding onto the highway. Cheshire East Highways has since written to the land owner about this as it is their responsibility.

12. PLAY AREAS

That further to Minute 12 of the last meeting, Councillors Freer and Thomson to provide an update of their surveys of the playgrounds in Charles Square and Old School Site and the Parish Council to consider their proposals, for applications to submit to the Denise Coates Foundation.

13. BENCHES

Further to Minute 14 of the last meeting, the Chair and Councillor Tapper to report on their attempts to source a contractor to install the benches.

13. PLANNING MATTERS

The Chair to report on any planning matters relating to the Parish.

14. SCHEDULE OF MEETINGS FOR 2025-2026

To approve the following schedule of meetings FOR the Parish Council for the 2025-2026 Municipal Year (all commencing at 7.30 pm):-

Thursday, 3rd July 2025

Thursday, 4th September 2025

Thursday, 6th November 2025

*Friday, 2nd January 2026

Thursday, 5th March 2026

Thursday, 7th May 2026 – Annual Parish Meeting (7.00 pm)

Annual Parish Council Meeting (7.30 pm)