

BETCHTON PARISH COUNCIL

Email: clerk@betchtonpc.org.uk
Website: www.betchtonpc.org.uk

20th December 2024

To the Members of Betchton Parish Council

Dear Councillor

You are hereby summoned to attend the ORDINARY MEETING of Betchton Parish Council to be held on **Thursday, 2nd January 2025 at 7.30 pm at St Philip's Church (The Pink Church), Smithy Grove, Hassall Green, Sandbach** when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence for this Meeting.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council, relating to matters on this Agenda.

3. COUNCILLOR VACANCIES

Following the recent resignation of Councillor Malbon, the Parish Council is asked to consider applications from interested residents, to sit on Betchton Parish Council.

4. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 7th November 2024 to be approved as a correct record and signed by the Chair of the Parish Council).

5. APPOINTMENT OF CLERK AND RESPONSIBLE FINANCIAL OFFICER

Following the probationary period of 3 months, the Parish Council to approve the appointment of Muna Clough, as the Clerk and Responsible Financial Officer, to Betchton Parish Council, on a starting salary of SCP 22 £16.93 per hour (Local Government Payscale) for 13 hours a month (3 hours a week).

6. PUBLIC FORUM

To receive any questions from Members of the Public.

7. CHESHIRE EAST COUNCILLOR'S REPORT

To receive an update report from Councillor Wray.

8. GOVERNANCE 2024-2025

To approve the following Governance documents for the Parish Council (Reports circulated):-

- (i) Councillor Code of Conduct 2024-2025
- (ii) GDPR Policy 2024-2025
- (iii) Retention of Documents Policy 2024-2025
- (iv) Publication Scheme 2024-2025

9. ASSET REGISTER 2024-2025

Members to consider the attached Asset Register.

10. NATWEST BANK ACCOUNT

The Parish Council to authorise the Chair, Councillor Avis Curwen, to close the NatWest Bank Accounts, and to approve the transfer of the funds, to the Unity Trust Bank Account.

11. PROJECTS FOR CONSIDERATION

- (i) Formal plan for play areas;
- (ii) Trees – Councillor Batchelor to report;
- (iii) Bird boxes and Bat boxes – Councillors Bradley and Ramsey to report

12. BUDGET AND FINANCE 2024-2025

To consider a report of the Clerk and Responsible Financial Officer on the Budget and Finance 2024-2025.

13. APPOINTMENT OF RESPONSIBILITIES

To consider the appointment of individual Councillors to Lead on the following tasks:-

- Planning Lead
- Environmental Lead
- Highways Lead
- Police Liaison

14. 2025-2026 BUDGET AND PRECEPT

To consider a possible revision of the previously approved Budget and Precept, due to the recent notification that Cheshire East Council will recharge Parish Councils for the costs incurred for Elections. This change will take place from 2027.

15. DATES OF MEETINGS

Members to note that the dates of the remaining meetings are:-

Thursday, 6th March 2025

Thursday, 1st May 2025 - Annual Parish Meeting and Annual Meeting of the Parish Council
(Provisional)

16. URGENT ITEMS

To discuss any other matters that the Chair considers requires consideration as a matter of urgency.